

# **NEW ACCOUNT APPLICATION FORM**

## ACCOUNT APPLICATION FORM

LIMITED COMPANIES ..... PLEASE COMPLETE BOXES 1, 2, 4, 5 AND ATTACH LETTERHEAD  
SOLE TRADERS / PARTNERSHIPS ..... PLEASE COMPLETE BOXES 1, 3, 4, 5 AND ATTACH LETTERHEAD

### 1. DETAILS OF BUSINESS

TRADING NAME: .....	TEL: .....
INVOICE ADDRESS: .....	POSTCODE: <input type="text"/>
BUSINESS ACTIVITY: .....	HOW LONG TRADING? .....

### 2. LIMITED COMPANIES ONLY

REGISTERED NAME: .....	REGISTERED NUMBER	<input type="text"/>
PARENT COMPANY: .....	REGISTERED NUMBER	<input type="text"/>

### 3. PROPRIETORS DETAILS - PLEASE DETAIL ALL ADDRESSES WITHIN THE LAST FIVE YEARS. CONTINUE ON SEPARATE SHEET IF NECESSARY.

TYPE OF BUSINESS: <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> SOLE TRADER (PLEASE TICK BOX)	
SURNAME: .....	FORENAMES: ..... D.O.B.: <input type="text"/>
ADDRESS: .....	POSTCODE: <input type="text"/>
PREVIOUS: .....	POSTCODE: <input type="text"/>
SURNAME: .....	FORENAMES: ..... D.O.B.: <input type="text"/>
ADDRESS: .....	POSTCODE: <input type="text"/>
PREVIOUS: .....	POSTCODE: <input type="text"/>

### 4. SUPPLIER REFERENCES (WE DO NOT ACCEPT ASSOCIATED COMPANIES OR SUPPLIERS OF FUEL OR TYRES)

1. COMPANY: .....	TEL: .....	FAX: .....
2. COMPANY: .....	TEL: .....	FAX: .....
BANK: .....	SORT CODE: <input type="text"/>	<input type="text"/>
ADDRESS: .....	ACCOUNT NO.: <input type="text"/>	<input type="text"/>

### 5. ACCEPTANCE OF TERMS / DATA PROTECTION (TO BE SIGNED BY DIRECTOR / PROPRIETOR ONLY)

I / We agree to the Company's standard credit terms which are 30 days net by direct debit unless otherwise agreed in writing.  
I / We understand and agree that occasional searches may be made with a credit reference agency who will keep a record of that search, including searches on principal directors. Information regarding the account may be monitored, recorded and shared with credit reference agencies and other companies and used for the purposes of credit assessment marketing fraud prevention and debt recovery.

SIGNED: ..... SIGNED: ..... SIGNED: .....

PRINT: ..... DATE: ..... PRINT: ..... DATE: .....  
 Director  Proprietor  Partner  Director  Proprietor  Partner

<b>INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY DIRECT DEBITS</b> Originator's Identification Number <b>9 0 9 1 8 5</b>	<b>Please fill in the whole form and send it to:-</b> <input type="checkbox"/> 6 Carmaben Road, Easter Queenslie Industrial Estate, Glasgow G33 4UN. <input type="checkbox"/> Clifton View, East Mains Industrial Estate, Broxburn, West Lothian EH52 5NE. <input type="checkbox"/> Springkerse Ind. Est., Springkerse Road, Stirling FK7 7SN. <input type="checkbox"/> Unit 3b, Tyseal Base, Craighshaw Crescent, West Tullos Industrial Estate, Aberdeen AB12 3AW.
	1. Name and full postal address of your Bank / Building Society To: The Manager ..... Bank or Building Society Address: ..... Postcode: .....
2. Name(s) of account holder(s) <input type="text"/>	5. SWIFT VEHICLE RENTAL LTD. reference number (office use only) <input type="text"/>
3. Branch Sort Code (from the top right hand corner of your cheque) <input type="text"/> - <input type="text"/> - <input type="text"/>	6. Instruction to your Bank or Building Society Please pay: <b>SWIFT VEHICLE RENTAL LIMITED</b> Signature: ..... Date: ..... Signature: ..... Date: ..... Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee. Banks and Building Societies may not accept Direct Debit instructions for some types of accounts.
4. Bank or Building Society account number <input type="text"/>	



### The Direct Debit Guarantee (This guarantee should be detached and retained by the payee)

- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If an error is made by Swift Vehicle Rental Ltd. or your Bank or Building Society, you are guaranteed a full and immediate refund from your Branch of the amount paid.
- If the amounts to be paid or the payment dates change Swift Vehicle Rental Ltd. will notify you 5 working days in advance of your account being debited or as otherwise agreed.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please send a copy of your letter to us.